

Solar Projects Manager

Salary: £21,000 @0.6 FTE (Full Time Equivalent £35,000)

Status: 0.6 FTE

Benefits: 15 days annual leave, 4% employers pension contribution

Length of contract: Permanent

Schedule/ hours: Provision for flexible working. Occasional evening or weekend events.

Work Location: You will have an office base at The Forum @ Greenwich (Selce), but you will be expected to work across Greenwich, Lewisham, Bromley and Bexley. Work from home permissible but this post is not suitable for entirely remote working

To Apply

Please email your CV and cover letter, responding to the job description below, to giovanna@selce.org.uk with the Subject line 'Solar Projects Manager'

Recruitment Timeline

Applications close: 5pm, 14th October 2024

Applications reviewed: 14th Oct – 18th Oct 2024

Interviews: 21 -22nd October 2024

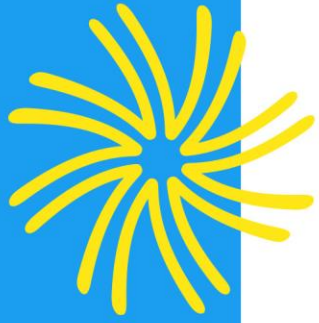
South East London Community Energy is an award-winning energy member-led cooperative. We believe in creating a fair and just energy transition by building distributed and renewable energy systems, reducing local energy demand, and leaving no one behind in the process.

Selce promotes community financed renewables, supports residents to increase the energy efficiency of their homes and provides advice and referrals for vulnerable residents at risk of fuel poverty.

Through a community financing model, we own and operate 510 kWp of solar PV across 11 solar generation sites across Southeast London. We will be installing a further 400kWp and 4 sites in the coming year. We sell the electricity directly to our sites which currently includes seven schools, two leisure centers, a church, and a hotel. Our work has earned us multiple national awards, including the Renewable Energy Association's Community Energy Project of the Year 2019 and the Community Energy Social Impact Award 2019.

We raise funds from our local community members, who become members of our cooperative. Each member has a voice in how SELCE is managed. These funds are then invested in the design, procurement, and installation of solar sites. In return, our solar sites enter into a Power Purchase Agreement (PPA) with us to buy the electricity generated on-site at a rate that remains the same in real terms for 20 years.

It is our 10th anniversary this year and we are looking to extend our solar projects and continue to evolve our asset management process.



SOUTH EAST LONDON COMMUNITY ENERGY

www.selce.org.uk

powering a cleaner, fairer future

We're looking for a solar PV professional who is able to grow our solar work who combines the technical skill required for solar design, and the attention to detail for asset management with the interpersonal skills required to inspire sites and bring them along on what is often a long and complex journey to a community financed install.

You will be responsible for one staff member who will support you in all aspects of our solar projects. You will oversee the growth of our solar PV work and our team. You will work closely with the CEO to put legal agreements in place with sites

You will be responsible for:

Develop New Sites

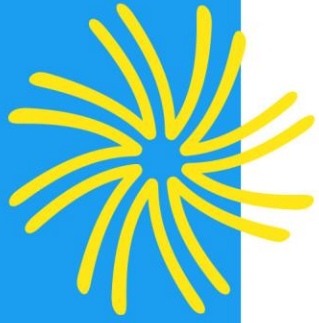
- Undertake technical feasibility assessments of potential solar sites. Conduct both desktop assessments and site visits
- Apply for funding that will enable us to cover the cost of assessing the feasibility of, and developing new sites
- Procure structural and grid connection assessments and work with planning consultants to secure planning consent.
- Use a solar design software to design to maximises yield and self-consumption
- Understand, develop and use Selce's existing Excel based financial model to calculate the price at which we will sell solar electricity to sites. Training will be provided.
- Develop a relationship with solar sites to guide them through the feasibility process liaising with key stakeholders building trust and awareness about solar technologies
- Draft proposals for community financed solar for sites specifying our design and financial offer to sites
- Alongside our CEO and our solicitors, put in place legal agreements (a lease and a PPA) that will enable us to operate solar for 20 years on third party sites
- Alongside our CEO, maintain a strategic relationship with local authority officers who are responsible for local authority stock
- Attend community events to explain the benefits of our community financed solar model to key stakeholders.

Oversee New Installations

- Run competitive tender processes to procure solar installation services
- Oversee the installation of new sites ensuring solar installers adhere to best practice

Manage Assets

- Coordinate quarterly meter reads
- Coordinate invoicing of sites and Feed in Tariff providers and Export PPA providers
- Monitor yield and identify any sites in need of maintenance and repair
- Work with our O&M contractor to coordinate any repair and maintenance issues



Team Leadership

- Line manage and support the development of at least one other member of staff
- Support solar team volunteers and support them into employment in the solar industry
- Participate in Team Learning processes and support other team members to understand solar technologies

Skills & Experience

Essential

- At least 2 years' work experience in a design role in the solar industry in a UK (or similar) northern European context
- Experience using solar PV design software to design solar sites and specifically to use or to rapidly learn how to use Open Solar
- Experience of Project management of the installation of commercial solar arrays
- Excellent Microsoft Excel skills that will enable you to work with our financial model for our offer to sites an ongoing price for solar electricity
- Excellent interpersonal skills that will enable you to maintain a line of communication with sites and explain to them the complexities of solar PV
- Excellent written communication skills enabling you to draft proposal documents and respond to written questions
- Attention to detail ensuring that all meter readings and invoices are correct.
- Experience in business development and good awareness of the commercial aspects of solar PV and associated revenue streams

Desirable

- A full clean UK driving license
- Experience of applying for funding
- Experience of teaching or running workshops about solar technologies
- Experience of volunteer supervision
- Experience of team management
- Experience of community energy

For more information about the role and Selce please contact Giovanna Speciale (CEO), giovanna@selce.org.uk.