



SOUTH EAST LONDON COMMUNITY ENERGY

Tel: 0204 506 6751
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www.selce.org.uk

- £26,000 - £28,000 (dependent on experience)
- Full time
- Fixed term contract for 6 months from December until June (with opportunities to extend employment depending on availability of funding)
- Based in SE London
- Send your application form to katherin@selce.org.uk before 5 pm on Wednesday 22nd November, interviews will be held on the week of 27th November.

Here at South East London Community Energy (SELCE) we're recruiting an energy advisor that builds on our creative, award-winning work addressing climate change and fuel poverty in practical, tangible ways. You can be part of this work. Almost one in four households cannot afford to heat their homes adequately. Using your knowledge about domestic energy and your excellent communication skills, you will provide practical guidance and support to households who are struggling to pay their fuel bills. You will advise clients about how to reduce their fuel bills by switching suppliers or accessing discounts or changing behaviour or by fitting small practical energy-saving measures such as low energy light bulbs and draft proofing. You will also support the householder to access funded home energy improvements such as loft, cavity wall insulation or heating upgrades. You will provide guidance on energy both in homes and over the phone. You will have an office base but much of your work will be in home or out in the community.

In this role, you will be supporting one of energy advisors in delivering energy cafes and home visits, which includes driving to and from venues and homes. You will also support in delivering workshops about how to reduce energy costs to vulnerable households delivered in partnership with community or voluntary sector organisations.

To deliver this role you will need to have a full clean UK Driving Licence, as well as Domestic Energy Assessor (DEA) or NVQ Level 3 (6049-03) or equivalent or City and Guilds Energy Awareness (6281-01) formerly known as 6176 Energy Awareness or equivalent.

Ideally you will have experience of delivering advice about energy either in a paid or voluntary capacity alongside the appropriate qualifications. But we will also consider appropriately qualified candidates that lack experience or candidates that have experience in a financial capability advice work who would be willing get an appropriate qualification within one month of starting in the role.

If you are practical, passionate about helping vulnerable people, have a can-do attitude along with a sound knowledge about energy markets and energy efficiency, get in touch. It's a big and varied challenge and we are keen to find the right person, so if you have any questions or queries about the job, feel free to contact Katherin Garcia Rincon, our Operations Manager katherin@selce.org.uk 0204 506 6754

The role of the Energy Advisor

- Delivering home visits and workshops in the community,
- Provide in person energy advice during energy cafes,

South East London Community Energy, The Forum at Greenwich, Trafalgar Road, London,
SE10 9EQ, Registered Society 41317R

- Support clients engage in the energy market and identify the best deal,
- Support clients to sign up for water and energy discounts,
- Assess and advise clients on how to reduce their energy demand,
- Assess the need for energy efficiency improvements,
- Support clients to apply for funding for home energy efficiency improvements,
- Enable clients to cope with energy debt,
- Advocate for clients in billing disputes,
- Advocate with social or private landlords on behalf of clients where homes fail to meet decent homes standards,
- Conduct benefit entitlement checks,
- Fit light measures such as draught proofing or LED light bulbs in the homes of clients,
- Develop referral relationships community groups that serve those at risk of fuel poverty.

Person Specification

Essential

- Full UK Driving License or willingness to travel around SE London on an electric cargo bike.
- Domestic Energy Assessor (DEA) or NVQ Level 3 (6049-03) or equivalent or City and Guilds Energy Awareness (6281-01) formerly known as 6176 Energy Awareness or equivalent or a willingness to gain this qualification within one month of starting in the role (study in your own time)
- An ability to use Microsoft office software.
- A can-do attitude and proven ability to work independently and in a team.

Desirable

- Experience of giving financial capability advice in a community context
- Experience of providing advice about the following: energy related income maximization, cost reduction, energy debt, energy efficiency, behaviour change
- Experience in installation of light measures ideally in the context of home visits to vulnerable clients
- Experience of community outreach
- The ability to speak another language apart from English spoken in the community
- A Retrofit Assessor qualification
- Experience of working in community sector partnership projects
- Experience in managing volunteers and supporting their learning
- Experience of assessing and managing risk and of safeguarding

About SELCE

South East London Community Energy works is an award-winning SE London based organisation that exists to promote low carbon just solutions to both climate crises and energy inequalities. Selce promotes community financed renewables, supports residents to increase the energy efficiency of their homes and provides advice and referrals for vulnerable residents at risk of fuel poverty.