

South East London Community Energy Ltd

Parent Power Project Manager

- £28,000 – 30,000 pro-rata plus 7.5% pension
- 2.5 days per week
- Fixed term contract for 8.5 months from mid-Jan until end Sept (with possible opportunities to extend employment depending on availability of funding)
- Based in Greenwich and Woolwich

To apply please send a CV and a covering letter to Giovanna Speciale giovanna@selce.org.uk. Your covering letter should describe your suitability for the post in terms of the person specification.

Deadline for applications 5pm Wednesday 11th Jan

Interviews Tuesday 17th Jan

About Parent Power

Parent Power is an innovative programme that uses will identify families in extreme fuel poverty and to provide tailored, peer-lead assistance. It is funded by The Energy People Trust. Evidence suggests that identifying and targeting the fuel poor is a barrier to tackling fuel poverty and few marginalized households with young children have benefited from interventions to date. A children's centre is a hub of community knowledge: staff may be acutely aware of the signs and symptoms of fuel poverty in a child, such as frequent absence for illness or complaining of being cold at home but currently have no way of intervening.

The Parent Power Project will provide support to 150 families who use the children's centre services in Woolwich. The Parent Power Project will recruit a team of parents to be 'energy champions'. These champions will receive a professional qualification that will equip them with the skills to give energy advice. Champions will work with families identified as being at risk of fuel poverty by Children's Centre staff and provide support to them in the home.

The role of the Parent Power Project Manager

- To provide training to children's centre staff to enable them to identify children at risk of fuel poverty
- To support the recruitment of 15 energy champions. These might be family members of children who are themselves at risk of fuel poverty who struggle to enter the employment market
- To raise awareness amongst Children's Centre Service users by hosting workshops and running informal energy advice sessions
- Although an external trainer will provide training to enable energy champions to gain a Level 3 Award in Energy Awareness, the project manager will support the training of energy champions by providing practical training in the installation of light measures, income maximisation and health and safety
- Develop consent driven processes to enable children's centre staff to refer families to the project for support
- To accompany and mentor energy champions during their first 50 home visits
- To support and coordinate champions to complete a further 100 home visits

- To procure all light measures equipment needed for home visits
- To coordinate the monitoring and evaluation of the project
- To develop pathways to employment for energy champion where appropriate
- To provide overall logistical and financial management of the project
- To draft a report that shares learning from the project

The Parent Power Project Manager will be supported by the CEO and the Board of SELCE. We also aim to hold regular stakeholder meetings that are attended by representatives of the children's centres.

Person Specification

Essential

- A Level 3 Award in Energy Awareness or equivalent
- Experience providing advice about the following: energy related income maximisation, energy debt, energy efficiency, energy saving
- Experience in installation of light measures ideally in the context of home visits to vulnerable clients
- Experience of working in a supportive way with families in poverty
- Experience in managing volunteers and supporting their learning
- Experience of financial and logistical project management
- Experience of assessing and managing risk and of safeguarding
- Experience in monitoring and evaluation of project outcomes
- An ability to use Microsoft office software

Desirable

- Experience of developing employment pathways and supporting individuals into employment
- A full UK driving licence